

NBHA RESOLUTION 2011 - 2/23 # 3

**Resolution Authorizing and Approving Payment of Bills
for the Month of January, 2011**

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

WHEREAS, the Executive Director and Deputy Director certify that the amounts and payment contained herein are correct and accurate to the best of their knowledge and they are in compliance with all applicable Housing Authority Procurement Policy and HUD No.24CFR 85.3G.

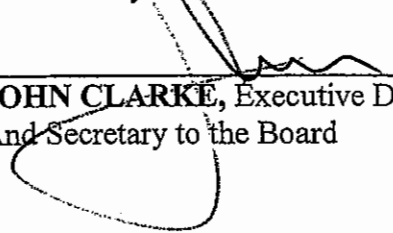
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby approves and directs that the Executive Director and/or Deputy Director to process and pay the following bills for the months of January 2011:

<u>Description</u>	<u>Amount</u>
Section 8 Payments	\$ 742,910.53
Payroll	\$ 122,440.86
Accounts Payable	\$ 442,164.24
Capital Fund	\$ 12,256.65
Local General	\$ 32,062.50

Passed on this 23rd day of February, 2011 (See attached Vote Box)



ANTHONY CUPANO, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2011 - 2/23 # 3

Resolution Authorizing and Approving Payment of Bills
for the Month of January, 2011

M	S	A	N	A	A		M	S	A	N	A	A	
O	E	Y	A	B	B		O	E	Y	A	B	B	
V	C	E	A	S	S		V	C	E	A	S	S	
E	O	S	S	T	E		E	N	S	S	T	E	
	N			A	N			D			A	N	
	D			I	T						I	T	
				N							N		
COMMISSIONER							COMMISSIONER						
BRANGMAN						✓	GIORGIANNI	✓	✓				
VACANT							JONES	✓	✓				
BOLESAR						✓	WOLDE		✓				
							CHAIRPERSON CUPANO						

NBHA RESOLUTION 2011 - 2/23 # 4

**Resolution Authorizing and Approving the Submission of the Annual Audit Report
for the Fiscal Year Ending 6/30/10**

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

WHEREAS, pursuant to Federal and State regulations, the Comptroller General of the United States and the New Jersey Department of Community Affairs - Division of Local Government Services, have the right to annually audit the books and records of the New Brunswick Housing Authority pertinent to its Operating Accounts; and

WHEREAS, the United States Government and the New Jersey Department of Community Affairs has authorized local public housing agencies to procure such an audit by an independent public accountant in lieu of auditing by them; and

WHEREAS, the New Brunswick Housing and Redevelopment Authority procured the audit service of the certified accounting firm of Hymanson, Parnes & Giampaolo to complete an independent audit of all programs and operations; and

WHEREAS, the auditing service was completed for FYE 6/30/10 and an audit was produced and provided to all Board of Commissioners for their review; and

WHEREAS, procurement of these services were completed pursuant to a fair and open process as defined by NJSA 19:44A-20.5; and

WHEREAS, the auditing for FYE 6/30/10 had no findings.

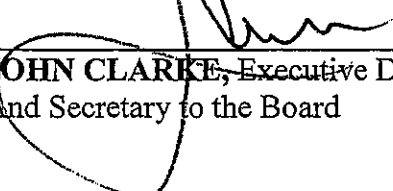
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby certify to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the audit fiscal year ending June 30, 2010 and specifically has reviewed the sections of the audit report entitled "Audit Findings" and "Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified copy of this resolution.

Passed on this 23rd day of February, 2011 (See attached Vote Box)



ANTHONY CUPANO, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2011 - 2/23 # 4

**Resolution Authorizing and Approving the Submission of the Annual Audit Report
for the Fiscal Year Ending 6/30/10**

MOV E	S E C O N D	A Y E S	N A Y S	A B S T A I N	A B S E N T		MOV E	S E C O N D	A Y E S	N A Y S	A B S T A I N	A B S E N T	
COMMISSIONER							COMMISSIONER						
BRANGMAN					✓	GIORGIANNI		✓	✓				
VACANT						JONES	✓		✓				
KOLESAR					✓	WOLDE			✓				
							CHAIRPERSON						
							CUPANO						

NBHA RESOLUTION 2011 – 2/23 # 5

**Resolution Approving the Award of Contract for Public Relations Services to
Gregory G. Marasco Associates Inc. (GMA)**

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

WHEREAS, the New Brunswick Housing Authority (NBHA) is in need of Public Relations Services and maintenance of the agency web site for agencies operations, events, and programs; and

WHEREAS, the Executive Director has caused a Request for Proposals for said public relations services to be advertised calling for bids to be filled by January 31, 2011 and four (4) proposals were submitted and evaluated in accordance with the Competitive Proposal process and the proposal of GREGORY MARASCO ASSOCIATES INC. was rated to be the proposal most beneficial to the needs of the Housing and Redevelopment Authority and acceptance thereof was accordingly recommended by the Executive Director; and

WHEREAS, this contract is awarded pursuant to a fair and open process as defined by NJSA 19:44A-20.5; and

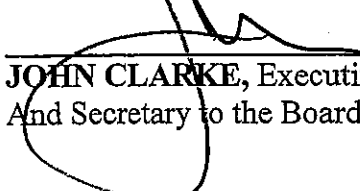
WHEREAS, the Authority has the monies available for payments of such Public Relations Services in Fiscal Year 2010 and 2011 Budgets;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and accept said proposal for Public Relations Services by GREGORY MARASCO ASSOCIATES INC., for fees not to exceed \$17,499.00 for an initial twelve (12) month period of time with an option for an additional twelve (12) month period of time at an amount not to exceed \$17,499.00.

Passed on this 23rd day of February, 2011 (See attached Vote Box)



ANTHONY CUPANO, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2011 – 2/23 # 5

**Resolution Approving the Award of Contract for Public Relations Services to
Gregory G. Marasco Associates Inc. (GMA)**

M O V E	S E C O N D	A Y E S	N A Y S	A B S T A I N	A B S E N T		M O V E	S E C O N D	A Y E S	N A Y S	A B S T A I N	A B S E N T	
COMMISSIONER							COMMISSIONER						
BRANGMAN					✓		✓		✓				
VACANT								✓	✓				
COLESAR					✓				✓				
							CHAIRPERSON						
							CUPANO						

NBHA RESOLUTION 2011 – 2/23 # 6

Resolution Approving Attendance by Chairman Anthony Cupano at the National Affordable Housing Management Association Conference in Washington D.C. on March 5, 2011 through March 8, 2011

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

WHEREAS, the New Brunswick Housing and Redevelopment Authority (NBHA) has received notices of the Nation Affordable Housing Management Association (NAHMA) conference from March 5, 2011 through March 8, 2011; and

WHEREAS, the Authority would benefit from commissioners and NBHA staff attending this training conference; and

WHEREAS, the New Brunswick Housing Authority has funds available in the Travel and Training Account(s) and related Budgets to pay the costs of this important training,

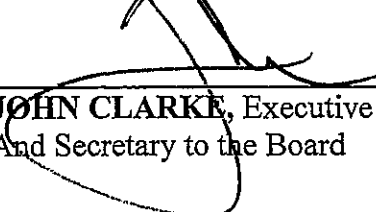
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve the attendance of Chairman Anthony Cupano to the National Affordable Housing Management Association Conference in Washington D.C. on March 5, 2011 through March 8, 2011

BE IT FURTHER RESOLVED that the Authority is authorized to pay (or reimburse) the expenses for the traveler as follows: \$195 registration fee, up to \$889.00 hotel accommodations, a mileage reimbursement not to exceed \$210 (round trip), and per diem of \$400.00.

Passed on this 23rd day of February, 2011 (See attached Vote Box)



ANTHONY CUPANO, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

