

THE NEW BRUNSWICK HOUSING AND REDEVELOPMENT AUTHORITY
REGULAR BOARD MEETING MINUTES

JUNE 22, 2016

1. CALL TO ORDER

The regular meeting of the New Brunswick Housing Authority was called to order at 6:45PM on Wednesday, June 22, 2016.

2. OPEN PUBLIC MEETING NOTICE ACT

Mr. John Clarke, Executive Director of the New Brunswick Housing Authority (Secretary) read the Notice of Public Meeting.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. ROLL CALL

PRESENT:

Chairperson Yirgu Wolde
Commissioner Kevin Jones
Commissioner Frank Simpson
Commissioner Cesar Ovando

ABSENT:

Commissioner Anthony Giorgianni
Commissioner Dale Caldwell
Commissioner Anthony Cupano

ALSO PRESENT:

John Clarke, Executive Director
Mark Roedelbronn, Director of Operations
Joseph Manfredi Esq., NBHA Legal

RESOLUTIONS

NBHA RESOLUTION 2016 - 6/22 # 18

Resolution Authorizing and Approving Payment of Bills for the Month of May, 2016

MOTION: Commissioner Simpson moved to accept Resolution #18. Commissioner Ovando seconded.

ROLL CALL: Ayes: Ovando, Giorgianni, Simpson, Wolde
Nays: None
Abstentions: None
Absent: Cupano, Caldwell, Jones

The motion carried 4-0-0

NBHA RESOLUTION 2016- 6/22 # 19

Resolution Approving the Late Submission of the Housing Authority of the City of New Brunswick's Budget

MOTION: Commissioner Simpson moved to accept Resolution #19. Commissioner Ovando seconded.

ROLL CALL: Ayes: Ovando, Giorgianni, Simpson, Wolde
Nays: None
Abstentions: None
Absent: Cupano, Caldwell, Jones

The motion carried 4-0-0

NBHA RESOLUTION 2016 – 6/22 # 20

Resolution Authorizing and Approving Contract with William A. Elias of West Milford, New Jersey for Management Consulting Services in Preparing and Updating the Housing Authority's Agency Plan and other Management Training, Operation Studies, Assessments and Assistance related to the Management of the Housing Authority of the City of New Brunswick

MOTION: Commissioner Ovando moved to accept Resolution #20. Commissioner Simpson seconded.

ROLL CALL: Ayes: Ovando, Giorgianni, Simpson, Wolde
Nays: None
Abstentions: None
Absent: Cupano, Caldwell, Jones

The motion carried 4-0-0

NBHA RESOLUTION 2016 - 6/22 # 21

Resolution Approving the Contract for Annual Auditing Services to Hymanson, Parnes & Giampaolo for the Fiscal Year 2016 Annual Operating Accounts

MOTION: Commissioner Simpson moved to accept Resolution #21. Commissioner Ovando seconded.

ROLL CALL: Ayes: Ovando, Giorgianni, Simpson, Wolde
Nays: None
Abstentions: None
Absent: Cupano, Caldwell, Jones

The motion carried 4-0-0

NBHA RESOLUTION 2016 – 6/22 # 22

Resolution Approving the Award of Contract for General Fee Accountant Services to Polcari & Company

MOTION: Commissioner Jones moved to accept Resolution #22. Commissioner Simpson seconded.

ROLL CALL: Ayes: Ovando, Giorgianni, Simpson, Wolde
Nays: None
Abstentions: None
Absent: Cupano, Caldwell, Jones

The motion carried 4-0-0

NBHA RESOLUTION 2016 - 6/22 # 23

(Acting as Redevelopment Authority)

Resolution Accepting Proposal and Authorizing Contract to Provide Legal Services in Connection with Redevelopment Matters Undertaken by the Housing Authority of the City of New Brunswick with Wilentz, Goldman & Spitzer, Esqs.

MOTION: Commissioner Jones moved to accept Resolution #23.
Commissioner Simpson seconded.

ROLL CALL: Ayes: Ovando, Giorgianni, Simpson, Wolde
Nays: None
Abstentions: None
Absent: Cupano, Caldwell, Jones

The motion carried 4-0-0

NBHA RESOLUTION 2016 – 6/22 # 24

Resolution Authorizing and Approving the Write-off of Certain Rent in the Total Amount of \$ 30,254.50 Deemed to be uncollectable by Staff and Personnel of the Housing Authority of the City of New Brunswick

MOTION: Commissioner Ovando moved to accept Resolution #24.
Commissioner Simpson seconded.

ROLL CALL: Ayes: Ovando, Giorgianni, Simpson, Wolde
Nays: None
Abstentions: None
Absent: Cupano, Caldwell, Jones

The motion carried 4-0-0

NBHA RESOLUTION 2016 – 6/22 # 25

Resolution Authorizing and Approving Capital Improvement Projects and Site Improvement Projects for the New Brunswick Housing Authority AMP 1 Property.

MOTION: Commissioner Jones moved to accept Resolution #25.
Commissioner Simpson seconded.

ROLL CALL: Ayes: Ovando, Giorgianni, Simpson, Wolde.....

Nays: None
Abstentions: None
Absent: Cupano, Caldwell, Jones

The motion carried 4-0-0

SECRETARY'S REPORT

John Clarke presented the Secretary's Report verbally and addressed questions from the Board.

COMMITTEE REPORTS

No reports were given.

PUBLIC COMMENT: Charles Kratovil made several comments about programs and operations that were addressed by Chairperson Wolde, John Clarke and Joseph Manfredi (NBHA legal). Gretchen Spencer made general comments. Mr. Clarke addressed the comments and thanked Mrs. Spencer again for working with property management staff to address areas in need of attention.


MOTION: Commissioner Jones made a motion to adjourn the meeting. Commissioner Simpson seconded.

ROLL CALL: Ayes: Ovando, Simpson, Giorgianni, Wolde
Nays: None
Abstentions: None
Absent: Jones, Caldwell, Cupano

The motion carried 4-0-0. The meeting was adjourned at 7:23 PM.

CERTIFICATION AND APPROVAL OF BOARD MINUTES


I, John Clarke, hereby certify and approve the minutes, which have been created in accordance with the events and the actions of the New Brunswick Housing Authority Board of Commissioners Meeting, Wednesday, June 22, 2016, as the official minutes to be entered into record.



John Clarke
Executive Director/Board Secretary

Date: June 22, 2016

Certified To Be a True Original Copy



Mark Roedelbronn
Director of Operations