

# **BOARD RESOLUTION SUMMARY LIST**

## **NBHA RESOLUTION 2015 - 7/22 # 30**

Resolution Authorizing and Approving Payment of Bills for the Month of June, 2015

## **NBHA RESOLUTION 2015 – 7/22 # 31**

Resolution Approving Attendance for Commissioner Kevin Jones to the Professional Development Training Program from September 13, 2015 through September 15, 2015

## **NBHA RESOLUTION 2015 – 7/22 # 32**

Resolution Approving the Purchase of Security Camera Equipment and System Maintenance Hours with Comtec Systems Inc. and CDW for the AMP1 Property

## **NBHA RESOLUTION 2015 – 7/22 # 33**

Resolution Approving the Submission of the Section 8 Management Assessment Program (SEMAP) Report for FYE 6/30/15

## **NBHA RESOLUTION 2015 - 7/22 # 34**

Resolution Approving an Inter-local Agreement with The Wilmington Housing Authority for the provision of Professional Management Services

## **NBHA RESOLUTION 2015 – 7/22 # 35**

Resolution Approving the Late Submission of the Housing Authority of the City of New Brunswick's Budget

**NBHA RESOLUTION 2015 - 7/22 # 30**

**Resolution Authorizing and Approving Payment of Bills  
for the Month of June, 2015**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

**WHEREAS**, the Executive Director, Director of Operations and Finance Administrator certify that the amounts and payment contained herein are correct and accurate to the best of their knowledge and they are in compliance with all applicable Housing Authority Procurement Policy and HUD No.24CFR 85.3G.

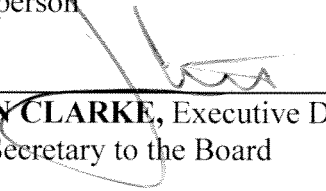
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby approves and directs that the Executive Director and/or Director of Operations to process and pay the following bills for the month of June 2015:

<u>Description</u>	<u>Amount</u>
Section 8 Payments	\$ 856,083.43
Payroll	\$ 89,151.40
Accounts Payable	\$ 266,241.70
Capital Fund	\$ 11,401.96
Local General	\$ 1,100.00

Passed on this 22<sup>nd</sup> day of July, 2015 (See attached Vote Box)



Chairperson



**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2015 - 7/22 # 30**

**Resolution Authorizing and Approving Payment of Bills  
for the Month of June, 2015**

<b>COMMISSIONERS</b>	<b>MOVES</b>	<b>SECONDS</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
CUPANO						✓
JONES	✓		✓			
BRANGMAN						✓
GIORGIANNI						✓
GONZALEZ		✓	✓			
WOLDE			✓			
CALDWELL			✓			

**NBHA RESOLUTION 2015 – 7/22 # 31**

**Resolution Approving Attendance for Commissioner Kevin Jones to the Professional Development Training Program from September 13, 2015 through September 16, 2015**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, the New Brunswick Housing and Redevelopment Authority (NBHA) has received notices of the Training for Executive Director/Commissioner Professional Development Program on Martha's Vineyard in September 2015; and

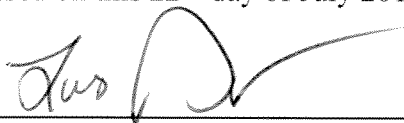
**WHEREAS**, the Authority would benefit from commissioners and NBHA staff attending this training conference; and

**WHEREAS**, the New Brunswick Housing Authority has funds available in the Travel and Training Account(s) and related Budgets to pay the costs of this important training,

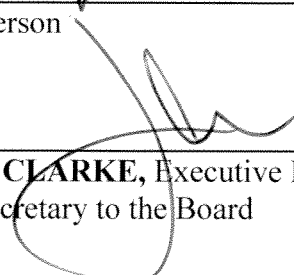
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve attendance of Commissioner Kevin Jones to the Professional Development Program Training Program from September 13, 2015 to September 15, 2015

**BE IT FURTHER RESOLVED** that the Authority is authorized to pay (or reimburse) the expenses for the traveler as follows: \$575.00 registration, \$450 in travel expense reimbursement (including ferry ticket, tolls and mileage reimbursement), up to \$975.00 hotel accommodations and per diem of \$400.00.

Passed on this 22<sup>nd</sup> day of July 2015 (See attached Vote Box)



\_\_\_\_\_  
Chairperson



\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2015 – 7/22 # 31**

**Resolution Approving Attendance for Commissioner Kevin Jones to the Professional Development Training Program from September 13, 2015 through September 16, 2015**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES			✓			
BRANGMAN						✓
GIORGIANNI						✓
GONZALEZ			✓			
WOLDE		✓	✓			
CALDWELL	✓		✓			

**NBHA RESOLUTION 2015 – 7/22 # 32**

**Resolution Approving the Purchase of Security Camera Equipment and System Maintenance Hours with Comtec System and CDW Government for the AMP1 Property through MRESC**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, the Housing Authority is in need of additional security cameras equipment and repairs and replacement equipment and maintenance hours for the AMP 1 property; and

**WHEREAS**, the Housing Authority’s 5 Year and Annual Plan call for improvements to the security system; and

**WHEREAS**, funds for the purchase of this equipment and related labor cost for installation and maintenance hours are available in the Housing Authority’s RHF 2010, RHF 2011 budgets and CFP 2011, 2012 and 2013 budgets; and

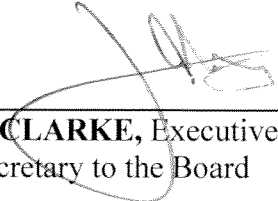
**WHEREAS**, this contract is awarded pursuant to a fair and open process as defined by NJSA 19:44A-20.5 through the MRESC.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approves contract with CDW Government for Security Cameras and Equipment in an amount not to exceed \$75,007 through MRESC.

**BE IT FURTHER RESOLVED**, that the Executive Director is authorized to contract with Comtec Systems to install security equipment purchased from CDW Government and to repair and service the security system in an amount not to exceed up to \$25,000 dollars through December 2015.

Passed on this 22<sup>nd</sup> day of July, 2015 (See attached Vote Box)

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2015 – 7/22 # 32**

**Resolution Approving the Purchase of Security Camera Equipment and System Maintenance Hours with Comtec System and CDW Government for the AMP1 Property through MRESC**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES	✓		✓			
BRANGMAN						✓
GIORGIANNI						✓
GONZALEZ			✓			
WOLDE			✓			
CALDWELL		✓	✓			

**NBHA RESOLUTION 2015 – 7/22 # 33**

**Resolution Adopting and Approving the Submission of the Section 8 Management Assessment Program (SEMAP) Report for FYE 6/30/15**

**HEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

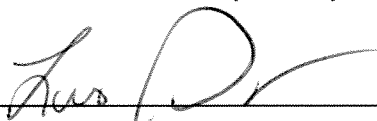
**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD) require that the Housing Authority prepare and submit an annual Section 8 Management Assessment Program (SEMAP); and

**WHEREAS**, the Housing Authority of the City of New Brunswick seeks to comply with this requirements; and

**WHEREAS**, the Housing Authority staff has prepared the report and the Executive Director and Director of Operations have reviewed the report and they agree that it should be submitted in accordance with the required deadline for submission (September 1, 2015); and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby adopts and approves the submission of the attached SEMAP Report.

Passed on this 22<sup>nd</sup> day of July, 2015 (See attached Vote Box)

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board



NBHA RESOLUTION 2015 – 7/22 # 33

Resolution Adopting and Approving the Submission of the Section 8 Management Assessment Program (SEMAP) Report for FYE 6/30/15

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES	✓		✓			
BRANGMAN						✓
GIORGIANNI						✓
GONZALEZ			✓			
WOLDE		✓	✓			
CALDWELL			✓			

**NBHA RESOLUTION 2015 - 7/22 34**

**Resolution Approving an Inter-local Agreement with The Wilmington Housing Authority for the provision of Professional Management Services**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

**WHEREAS**, The Willington Housing Authority (WHA) has expressed an interest in and is seeking professional management services from the Housing Authority of the City of New Brunswick (NBHA); and

**WHEREAS**, the NBHA has the capacity to render such assistance and is proposing the attached Inter-local Agreement to provide certain professional management services to the WHA; and

**WHEREAS**, the NBHA staff have reviewed the attached Inter-local agreement to provide professional management services to the WHA; and

**WHEREAS**, the Department of Housing and Urban Development and the State of New Jersey both support and encourage Inter-local Agreements between Housing Authorities as a cost savings measure and to streamline operations for efficiency; and

**WHEREAS**, the NBHA Executive Directors for both the WHA and the NBHA have reviewed the agreement and recommend its adoption by each respective Board; and

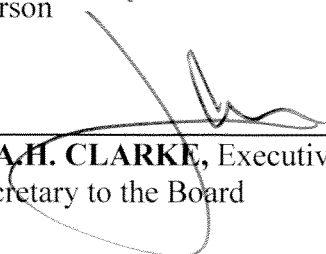
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and accept the Inter-local Agreement between the NBHA and the WHA;

**BE IT FURTHER RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby authorize and ratify the Executive Director's execution of the Inter-local Agreement on behalf of the Housing Authority of the City of New Brunswick with The Wilmington Housing Authority effective July 1, 2015.

Passed on this 22<sup>nd</sup> day of July, 2015 (See attached Vote Box)



Chairperson



**JOHN A.H. CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2015 - 7/22 # 34**

**Resolution Approving an Inter-local Agreement with The Wilmington  
Housing Authority for the provision of Professional Management Services**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES		✓	✓			
BRANGMAN						✓
GIORGIANNI						✓
GONZALEZ			✓			
WOLDE	✓		✓			
CALDWELL			✓			

**NBHA RESOLUTION 2015 – 7/22 # 35**

**Resolution Approving the Late Submission of the Housing Authority of the City of New Brunswick's Budget**

**WHEREAS**, New Jersey State Law requires that a Public Housing Authority submit its budget to the New Jersey Department of Community Affairs sixty (60) days prior to the start of its fiscal year; and

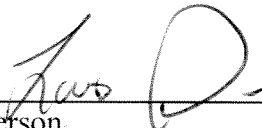
**WHEREAS**, N.J.A.C. 5:31 requires that a Housing Authority adopt a late budget resolution should it not adhere to the 60 day requirement; and

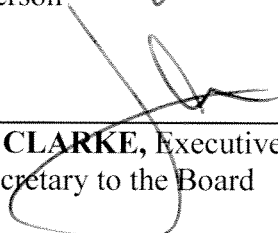
**WHEREAS**, the Housing Authority of the City of New Brunswick (Authority) did not submit its budget prior to the 60 day requirement for the follow reasons:

1. The HUD subsidy formulas, which are a major component of the Authority's budget, were delayed due to federal budget negotiations they were not released in time for the Authority to complete and submit its budget before the 60 day deadline.
2. Once HUD released its subsidy amounts, the Authority needed additional time to review the HUD budget and make adjustments within its operating budgets before they could be submitted.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby adopts this resolution to submit the late budget in accordance with N.J.A.C. 5:31.

Passed on this 22<sup>nd</sup> day of July, 2015 (See attached Vote Box)

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2015 - 7/22 # 35**

**Resolution Approving the Late Submission of the Housing Authority of the City of  
New Brunswick's Budget**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES	✓		✓			
BRANGMAN						✓
GIORGIANNI						✓
GONZALEZ		✓	✓			
WOLDE			✓			
CALDWELL			✓			