

## NBHA RESOLUTION 2014 - 8/5 # 35

### Resolution Authorizing and Approving Payment of Bills for the Month of June, 2014

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

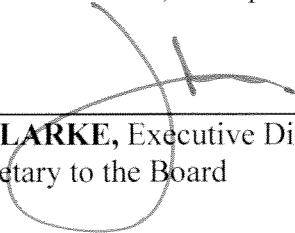
**WHEREAS**, the Executive Director, Director of Operations and Finance Administrator certify that the amounts and payment contained herein are correct and accurate to the best of their knowledge and they are in compliance with all applicable Housing Authority Procurement Policy and HUD No.24CFR 85.3G.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby approves and directs that the Executive Director and/or Director of Operations to process and pay the following bills for the months of June 2014:

<u>Description</u>	<u>Amount</u>
Section 8 Payments	\$ 836,002.13
Payroll	\$ 118,963.12
Accounts Payable	\$ 371,631.78
Capital Fund	\$ 6,245.47
Local General	\$ 500.00

Passed on this 5th day of August, 2014 (See attached Vote Box)

  
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**DALE CALDWELL**, Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2014 - 8/5 # 35**

**Resolution Authorizing and Approving Payment of Bills  
for the Month of June, 2014**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES						✓
BRANGMAN						✓
GIORGIANNI			✓			
GONZALEZ		✓	✓			
WOLDE	✓		✓			
CHAIRPERSON CALDWELL			✓			

**NBHA RESOLUTION 2014 – 8/5 # 36**

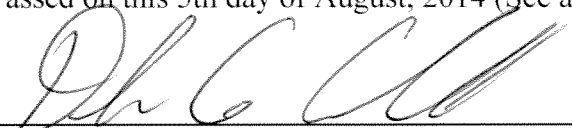
**Resolution Adopting the State Budget for the Housing Authority of the City of New Brunswick for 2015**

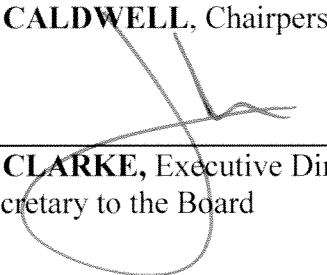
**WHEREAS**, the Housing Authority has developed the State of New Jersey Budget for 2015;  
and

**WHEREAS**, the Budget has been prepared by the Fee Accountant and reviewed by Finance Administrator and Director of Operations and has been reviewed and recommended for adoption by the Executive Director,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of New Brunswick that the State Budget for the Authority for 2015 is hereby adopted.

Passed on this 5th day of August, 2014 (See attached Vote Box)

  
\_\_\_\_\_  
**DALE CALDWELL**, Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

NBHA RESOLUTION 2014 – 8/5 # 36

Resolution Adopting the State Budget for the Housing Authority of the City of New Brunswick for 2015

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES						✓
BRANGMAN						✓
GIORGIANNI			✓			
GONALEZ		✓	✓			
WOLDE	✓		✓			
CHAIRPERSON CALDWELL			✓			

## NBHA RESOLUTION 2014 - 8/5 # 37

### Resolution Approving an Inter-Agency Agreement with the Middletown Township Housing Authority for the provision of Management Services

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

**WHEREAS**, the Middletown Township Housing Authority (MTHA) has requested assistance with management services; and

**WHEREAS**, the New Brunswick Housing Authority (NBHA) has the capacity to render such assistance; and

**WHEREAS**, the NBHA staff, the management consultant and the MTHA staff have negotiated an Inter-Agency Agreement for the NBHA to provide professional management services for appropriate hourly fees plus a 10% management/administrative fee ; and


**WHEREAS**, the Department of Housing and Urban Development supports and encourages Inter Agency agreements and partnership between PHA and non-profit development and service providers; and

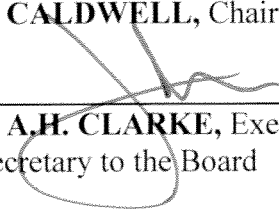
**WHEREAS**, the Executive Director for the MTHA and NBHA have reviewed and approved the Agreement and are recommending it's adoption by each respective Board,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and accept the Inter-Agency Agreement between the MTHA and NBHA;

**BE IT FURTHER RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby ratifies and approves the Executive Director to execute an agreement on behalf of the New Brunswick Housing Authority with the Middletown Township Housing Authority effective July 7, 2014.

Passed on this 5th day of August, 2014 (See attached Vote Box)

  
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**DALE CALDWELL**, Chairperson

  
\_\_\_\_\_  
**JOHN A.H. CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2014 - 8/5 # 37**

**Resolution Approving an Inter-Agency Agreement with the Middletown Township Housing Authority for the provision of Management Services**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES						✓
BRANGMAN						✓
GIORGIANNI			✓			
GONZALEZ	✓		✓			
WOLDE		✓	✓			
CHAIRPERSON CALDWELL			✓			

## NBHA RESOLUTION 2014 – 8/5 # 38

### **Resolution Approving and Adopting Revisions to the Five Year Agency Plan for the New Brunswick Housing Authority (2010 through 2014) and the One Year/Annual Agency Plan for Fiscal Year 2014**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, Federal Statutes and HUD Regulations require the Housing Authority to prepare a Five Year and a One Year/Annual Agency Plan; and

**WHEREAS**, the Housing Authority is revising its Plan to incorporate changes required by regulations; and

**WHEREAS**, the Housing Authority is also revising CFP grants to reflect changes that are less than 10% of the grants total amount; and

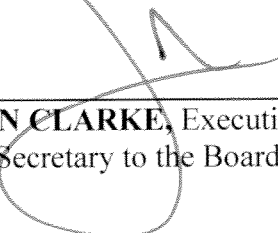
**WHEREAS**, the One Year/Annual Agency Plans have been advertised and made available for forty-five day public comment; and

**WHEREAS**, the New Brunswick Housing Authority has received no comments from the public.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approves and adopts revisions to the Five Year Plan and the One Year/Annual Agency Plans and CFP grants.

Passed on this 5th day of August, 2014 (See attached Vote Box)

  
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**DALE CALDWELL**, Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2014 - 8/5 # 38**

**Resolution Approving and Adopting Revisions to the Five Year Agency Plan for the New Brunswick Housing Authority (2010 through 2014) and the One Year/Annual Agency Plan for Fiscal Year 2014**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES						✓
BRANGMAN						✓
GIORGIANNI			✓			
GONZALEZ	✓		✓			
WOLDE		✓	✓			
CHAIRPERSON CALDWELL			✓			



**NBHA RESOLUTION 2014 – 8/5 # 39**

**Resolution Approving the Award of Contracts for Roof Repairs and Roof Layover Replacement with Weatherproofing Technologies Inc., MRESC#FB -13-B**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, the New Brunswick Housing Authority (NBHA) is in need of annual roof repairs and roof layover replacements; and

**WHEREAS**, the Housing Authority is contract with the Middlesex Regional Educational Services Commissioner (MRESC) Coop for certain services and material; and

**WHEREAS**, the Housing Authority has received a proposal for \$78,939.22 for annual roof repairs; and

**WHEREAS**, the Housing Authority has received a proposal for \$199,015.78 for roof layover and replacement; and

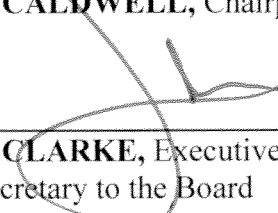
**WHEREAS**, this contract is awarded pursuant to a fair and open process as defined by NJSA 19:44A-20.5 through the MRESC ; and

**WHEREAS**, the Housing Authority has the monies available for payments of such services in using its RHF funds that have been made available by the attached HUD approval letter (dated 12/18/12 and;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and accept said proposal for Roof Repair in an amount not to exceed \$78,939.22 and for Roof Layover and Replacement in an amount not to exceed \$199,015.78 from Weatherproofing Technologies Inc., MRESC#FB -13-B.

Passed on this 5th day of August, 2014 (See attached Vote Box)

  
\_\_\_\_\_  
**DALE CADDWELL**, Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2014 – 8/5 # 39**

**Resolution Approving the Award of Contracts for Roof Repairs and Roof Layover Replacement with Weatherproofing Technologies Inc., MRESC#FB -13-B**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES						✓
BRANGMAN						✓
GIORGIANNI		✓	✓			
GONALEZ			✓			
WOLDE	✓		✓			
CHAIRPERSON CALDWELL			✓			

**NBHA RESOLUTION 2014 – 8/5 # 40**

**Resolution Approving Attendance for Training by Commissioner Kevin Jones to the Executive Director/Commissioner Professional Development Program on Martha's Vineyard in September 14, 2014 through September 17, 2014**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

**WHEREAS**, the New Brunswick Housing and Redevelopment Authority (NBHA) has received notices of the Training for Executive Director/Commissioner Professional Development Program on Martha's Vineyard in September 2014; and

**WHEREAS**, the Authority would benefit from commissioners and NBHA staff attending this training conference; and

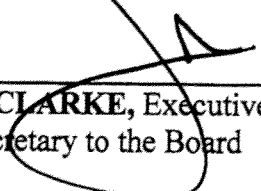
**WHEREAS**, the New Brunswick Housing Authority has funds available in the Travel and Training Account(s) and related Budgets to pay the costs of this important training,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve attendance of Commissioner Kevin Jones and NBHA Staff as directed by the Executive Director to attend training for the Executive Director/Commissioner Professional Development Program on Martha's Vineyard in September 2014

**BE IT FURTHER RESOLVED** that the Authority is authorized to pay (or reimburse) the expenses for the traveler as follows: \$550.00 registration, \$400 in travel expense reimbursement (including ferry ticket, tolls and mileage reimbursement), up to \$900.00 hotel accommodations and per diem of \$400.00.

Passed on this 5th day of August 2014 (See attached Vote Box)

  
\_\_\_\_\_  
**DALE CALDWELL**, Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2014 – 8/5 # 40**

**Resolution Approving Attendance for Training by Commissioner Kevin Jones to the Executive Director/Commissioner Professional Development Program on Martha's Vineyard in September 14, 2014 through September 17, 2014**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES						✓
BRANGMAN						✓
GIORGIANNI			✓			
GONZALEZ	✓		✓			
WOLDE		✓	✓			
CHAIRPERSON CALDWELL			✓			

## REGISTRATION FORM

**Thank you for registering for the Executive Director/Commissioner Professional Development Program on Martha's Vineyard.** We look forward to providing you with informative, enlightening and innovative ideas - in a spectacular setting!!

We will be returning to the - **THE HARBORSIDE INN:** (800) 627-4009. Both the Conference training sessions and lodging will be at this very beautiful site overlooking Edgartown Harbor. Remember those classes out on the deck?!

Upon receipt of your registration, you will be assisted in making your room reservations. **We ask that you register for the program through us first** so that we may provide you with access to the block of rooms which have been reserved for Conference Participants. This will enable you to obtain a reduced rate for conferees. **BE CERTAIN TO CONTACT US IF YOU ARE TOLD BY THE HARBORSIDE INN THAT THE INN IS SOLD OUT.** We have guaranteed reservations.

After you register, we will send you more detailed information about the training program, the Island of Martha's Vineyard, ferry and airline information. Please do not hesitate to contact us with any questions. We will be glad to help with all arrangements.

### **PROGRAM REGISTRATION -- Detach and send to address below:**

+++++  
Please list Registrants: (Make a copy of this form if more than three registrations are required.)

1. Name: Kevin Jones Title: Commissioner Tel.#: (732) 745-5157 Ex. 301

2. Name: \_\_\_\_\_ Title: \_\_\_\_\_ Tel.#: ( ) \_\_\_\_\_

3. Name: \_\_\_\_\_ Title: \_\_\_\_\_ Tel.#: ( ) \_\_\_\_\_

Agency Name: New Brunswick Housing Authority Tel. #: ( ) \_\_\_\_\_

Address: 7 Van Dyke Avenue, New Brunswick, NJ 08901

Email: jclarke@nbjha.org Contact Person: John Clarke

### **Please Circle Your Choice**

**SESSION 1: September 8, 9, 2014**

**SESSION 2: September 11, 12, 2014**

**Session 3: September 15, 16, 2014**

(  ) Registrations @ \$550.00 each (includes two Continental Breakfasts) = \$550.00

**Please make checks payable and return registration form to:**

**Leo Dauwer**, 20 Shady Lane, Needham, MA 02492

Tel: (781) 449-1360

FAX: (781) 449-6858

e-mail address: [dowerassociates@comcast.net](mailto:dowerassociates@comcast.net)

Visit our website at: <http://home.comcast.net/~dowerassociates/>

## NBHA RESOLUTION 2014 – 8/5 # 41

### Resolution Approving the Award of Contracts for AMP 1 Site Generator with Lighton Industries, MRESC#13/14-13 EL3

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, the New Brunswick Housing Authority (NBHA) is in need of an AMP 1 generator; and

**WHEREAS**, the Housing Authority is contract with the Middlesex Regional Educational Services Commissioner (MRESC) Coop for certain services and material; and

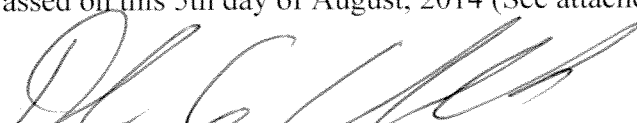
**WHEREAS**, the Housing Authority has received a proposal for \$274,021.36 for the site generator and related site work; and

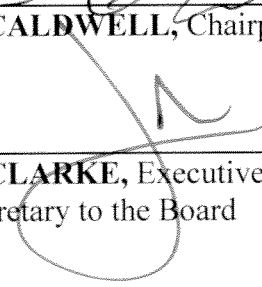
**WHEREAS**, this contract is awarded pursuant to a fair and open process as defined by NJSA 19:44A-20.5 through the MRESC ; and

**WHEREAS**, the Housing Authority has the monies available for payments of such services in using its RHF funds that have been made available by the attached HUD approval letter (dated 12/18/12);

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and accept said proposal for site generator and related site work in an amount not to exceed \$274,021.36 from Lighton Industries, MRESC#13/14-13 EL3.

Passed on this 5th day of August, 2014 (See attached Vote Box)

  
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**DALE CALDWELL**, Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

## NBHA RESOLUTION 2014 – 8/5 # 41

### Resolution Approving the Award of Contracts for AMP 1 Site Generator with Lighton Industries, MRESC#13/14-13 EL3

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES						✓
BRANGMAN						✓
GIORGIANNI			✓			
GONALEZ	✓		✓			
WOLDE		✓	✓			
CHAIRPERSON CALDWELL			✓			

## NBHA RESOLUTION 2014 – 8/5 # 42

### **Resolution Approving the Appointment of New Jersey Public Housing Authority Joint Insurance Fund Commissioner for 2014 and 2015**

**WHEREAS**, the New Brunswick Housing Authority (NBHA) is a member of the New Jersey Public Housing Joint Insurance Fund; and

**WHEREAS**, the bylaws of said Fund requires that each member Housing Authority/Non-profit appoint a Fund Commissioner to represent and serve the Authority/Non-profit as its representative to said Fund;

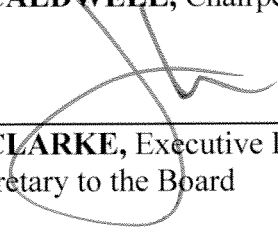
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and appoint John Clarke (NBHA Executive Director) as its Alternate Fund Commissioner to the New Jersey Public Housing Authority Joint Insurance Fund for the Fund years 2014 and 2015.

Passed on this 5th day of August, 2014 (See attached Vote Box)



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**DALE CALDWELL**, Chairperson



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**JOHN CLARKE**, Executive Director  
And Secretary to the Board



**NBHA RESOLUTION 2014 – 8/5 # 42**

**Resolution Approving the Appointment of New Jersey Public Housing Authority Joint Insurance Fund Commissioner for 2014 and 2015**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES						✓
BRANGMAN						✓
GIORGIANNI		✓	✓			
GONALEZ	✓		✓			
WOLDE			✓			
CHAIRPERSON CALDWELL			✓			

## NBHA RESOLUTION 2014 – 8/5 # 43

### Resolution to Renew Membership in the New Jersey Public Housing Authority Joint Insurance Fund

**WHEREAS**, Public Housing Authorities in the State of New Jersey are permitted to join together to form a Joint Insurance Fund as permitted by N.J.S.A. 40A:10-36 et.seq.; and

**WHEREAS**, the statutes regulating the creation and establishment of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such fund; and

**WHEREAS**, the governing body of the New Brunswick Housing Authority has determined that membership in the Joint Insurance Fund is in the best interest of the Housing Authority.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby resolve and agree to renew its membership in the NJPHA Joint Insurance Fund, effective January 1, 2015 to expire December 31, 2017 for the purpose of establishing the following types of coverage;

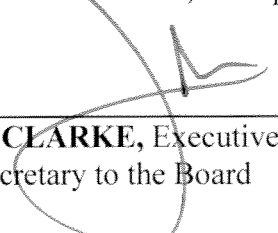
1. Workers' Compensation and Employer's Liability
2. Liability, other than motor vehicle
3. Property Damage, other than motor vehicle
4. Motor Vehicle
5. Public Officials Liability/Employment Practices Liability

**BE IT FURTHER RESOLVED** that the Executive Director is authorized to execute the application for membership and the accompanying certifications on behalf of the Authority and

**BE IT FURTHER RESOLVED** that the governing body is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying their membership in the FUND as are required by the FUND'S Bylaws and to deliver same to the Administrator of the FUND with express reservation that said documents shall become effective only upon the application's admission to the FUND following approval by the FUND, passage by the Authority of a Resolution Accepting Assessment and approval by the New Jersey Department of Insurance and the Department of Community Affairs.

Passed on this 5th day of August, 2014 (See attached Vote Box)

  
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**DALE CALDWELL**, Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

## NBHA RESOLUTION 2014 – 8/5 # 43

### Resolution to Renew Membership in the New Jersey Public Housing Authority Joint Insurance Fund

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CUPANO						✓
JONES						✓
BRANGMAN						✓
GIORGIANNI			✓			
GONALEZ	✓		✓			
WOLDE		✓	✓			
CHAIRPERSON CALDWELL			✓			