

NBHA RESOLUTION 2016 - 12/21 # 38

Resolution Authorizing and Approving Payment of Bills for the Month of November, 2016

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

WHEREAS, the Executive Director, Director of Operations and Finance Administrator certify that the amounts and payment contained herein are correct and accurate to the best of their knowledge and they are in compliance with all applicable Housing Authority Procurement Policy and HUD No.24CFR 85.3G.

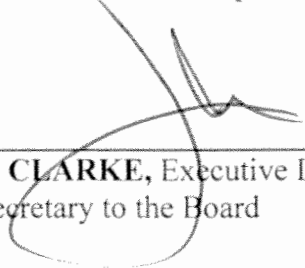
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby approves and directs that the Executive Director and/or Director of Operations to process and pay the following bills for the month of November 2016:

<u>Description</u>	<u>Amount</u>
Section 8 Payments	\$ 872,446.40
Payroll	\$ 98,429.52
Accounts Payable	\$ 86,291.20
Capital Fund	\$ 46,128.20
Local General	\$ 60,696.69

Passed on this 21st day of December, 2016 (See attached Vote Box)



YIRGU WOLDE, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2016 - 12/21 # 38

Resolution Authorizing and Approving Payment of Bills
for the Month of November, 2016

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES	✓		✓			
GIORGIANNI			✓			
CALDWELL						✓
SIMPSON			✓			
OVANDO		✓	✓			
WOLDE CHAIRPERSON			✓			

NBHA RESOLUTION 2016 – 12/21 # 39

Resolution Authorizing and Approving Contract with Manfredi & Pellechio to provide General Legal Services to the Housing Authority of the City of New Brunswick

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

WHEREAS, the Housing Authority of the City of New Brunswick is in need of professional services in the area of General Legal Services; and

WHEREAS, the Housing Authority has advertised for Requests for Proposals for the aforesaid services in accordance with its procurement policy and procedures, applicable New Jersey Statutes, and as required by the U.S. Department of Housing and Urban Development rules and regulations; and

WHEREAS, the procurement procedures used for this RFP were completed in a “fair and open” procurement process in accordance with the Pay-to-Play Law, *NJSA 19:44A-20.5*; and

WHEREAS, the Housing Authority advertised for proposals to be due December 14, 2016 and received one (1) proposal. All forms and documents have meet the submission requirements of the RFP; and


WHEREAS, the Housing Authority has scored all responses and with an average score of 92 determined MANFREDI & PELLECHIO (with offices located in Hoboken, NJ) to be the highest scoring and most qualified respondent to the publically advertised RFP; and

WHEREAS, the Authority has the monies available for payment of such Services in Fiscal Years 2016 and 2017 Budgets;

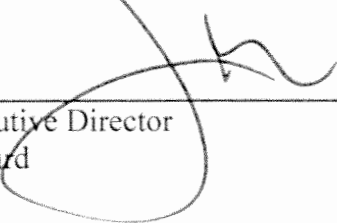
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of New Brunswick that the Executive Director be and is hereby authorized and directed to execute a Contract with MANFREDI & PELLECHIO on behalf of the Housing Authority of the City of New Brunswick in an amount not to exceed \$ 10,000.00 annually, to be billed at a rate of \$125.00 per hour (legal services) and \$45 per hour (paralegal services for a one (1) year term to provide General Legal Services for the Housing Authority of the City of New Brunswick.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Housing Authority of the City of New Brunswick that the Executive Director is hereby authorized to have the firm MANFREDI & PELLECHIO complete additional legal service relating to the review of Development Agreements and Contracts (and related HUD documents), contracting and awards relating to CFP and any additional assigned legal work in an additional amount not to exceed \$ 30,000.00 dollars to be billed at a rate of \$125.00 per hour (legal services) and \$45 per hour (paralegal services for a one (1) year term.

Passed on this 21st day of December, 2016 (See attached Vote Box)



YIRGU WOLDE, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2016 – 12/21 # 39

Resolution Authorizing and Approving Contract with Manfredi & Pellechio to provide General Legal Services to the Housing Authority of the City of New Brunswick

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES		✓	✓			
OVANDO			✓			
GIORGIANNI	✓		✓			
SIMPSON			✓			
CALDWELL						✓
CHAIRPERSON WOLDE			✓			

NBHA RESOLUTION 2016 – 12/21 # 40

**Resolution Appointing John Clarke as Fund Commissioner for the New Jersey
Public Housing Authority Joint Insurance Fund**

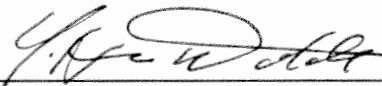
WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

WHEREAS, the Housing Authority of the City of New Brunswick is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

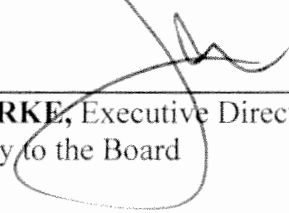
WHEREAS, the bylaws of the Fund require that each member Housing Authority appoint a Fund Commissioner to represent and serve the Authority as its representative to said Fund; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby appoint John Clarke as its Fund Commissioner for the New Jersey Public Housing Authority Joint Insurance Fund for the Year 2017.

Passed on this 21st day of December, 2016 (See attached Vote Box)



YIRGU WOLDE, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2016 - 12/21 # 40

Resolution Appointing John Clarke as Fund Commissioner for the New Jersey
Public Housing Authority Joint Insurance Fund

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES	✓		✓			
GIORGIANNI			✓			
CALDWELL						✓
SIMPSON		✓	✓			
OVANDO			✓			
WOLDE			✓			

NBHA RESOLUTION 2016 – 12/21 # 41

Resolution Approving the Award of Contract for the Provision of Professional Risk Management Services to Alamo Insurance Group

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

WHEREAS, the New Brunswick Housing and Redevelopment Authority (NBHA) is in need of Professional Risk Management Services for all of the agencies public housing and redevelopment sites; and

WHEREAS, the Risk Manager will assist the Authority in evaluating and recommending professional methods to reduce, assume or transfer risk or loss and provide the Authority with general assistance in the preparation of applications, statement of values, etc. as required by the fund; and

WHEREAS, the Risk Manager will review the Authority’s assessment and assist in the preparation of the Authority’s insurance budget and review loss and engineering reports, and provide general assistance to the safety committee (or other designated committee) in its loss containment objectives also, attend requested meetings (up to 6 meetings annually); and

WHEREAS, the Risk Manager will review certificates of insurance from contractors, vendors and professionals when requested by the Authority and assist (where needed) in the settlement of claims, with the understanding that the Scope of Risk Management Services does not include services normally provided by a public adjuster.

WHEREAS, the Risk Manger will provide any other risk management related services required by the Joint Insurance Funds Bylaws; and

WHEREAS, the Executive Director has caused a Request for Proposals for said Professional Risk Management Services to be advertised calling for proposals to be submitted to the NBHA and one (1) proposal was submitted and evaluated in accordance with the Competitive Proposal process; and


WHEREAS, the proposal from ALAMO INSURANCE GROUP of Secaucus, NJ was rated at an average score of 89 and is the most beneficial to the needs of the Housing and Redevelopment Authority and acceptance thereof was accordingly recommended by the Proposal Review Committee; and

WHEREAS, this contract is awarded pursuant to a fair and open process as defined by NJSA 19:44A-20.5; and

WHEREAS, these services are available through the NJJIF in accordance with our agencies agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and accept said proposal for Professional Risk Management Services to ALAMO INSURANCE GROUP, for fees not to exceed six (6) percent.

Passed on this 21st day of December, 2016 (See attached Vote Box)



YIRGU WOLDE, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2016 – 12/21 # 41

Resolution Approving the Award of Contract for the Provision of Professional Risk Management Services to Alamo Insurance Group

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES			✓			
SIMPSON			✓			
GIORGIANNI	✓		✓			
OVANDO		✓	✓			
CALDWELL						✓
CHAIRPERSON WOLDE			✓			

NBHA RESOLUTION 2016 – 12/21 # 42

Resolution Adopting the Returned State Budget for the Housing Authority of the City of New Brunswick and Authorizing Final Submission

WHEREAS, the Housing Authority has developed the State of New Jersey Budget for 2015;
and

WHEREAS, the Budget was prepared by the Fee Accountant and reviewed by Finance Administrator and Director of Operations and has been reviewed and recommended for adoption by the Executive Director; and

WHEREAS, the Budget was approved by the Board of Commissioners for the Housing Authority of the City of New Brunswick (NBHA) and submitted to the State of New Jersey; and

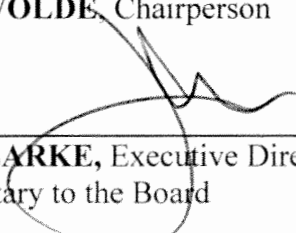
WHEREAS, the Budget was approved by the State of New Jersey on 11/23/16 and returned to the NBHA for adoption and final submission to the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby adopts the State approved Budget and authorizes final submission to the State of New Jersey.

Passed on this 21st day of December, 2016 (See attached Vote Box)



YIRGU WOLDE, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2016 – 12/21 # 42

Resolution Adopting the Returned State Budget for the Housing Authority of the City of New Brunswick and Authorizing Final Submission

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES			✓			
SIMPSON			✓			
GIORGIANNI		✓	✓			
CALDWELL						✓
OVANDO	✓		✓			
CHAIRPERSON WOLDE			✓			

NBHA RESOLUTION 2016 - 12/21 # 43

**Resolution Approving the 2017 Meeting Schedule for the Housing Authority
of the City of New Brunswick**

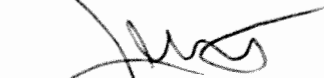
WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and accept the attached 2017 Meeting Schedule for the Housing Authority of the City of New Brunswick.

Passed on this 21st day of December, 2016 (See attached Vote Box)



YIRGU WOLDE, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2016 – 12/21 # 43

Resolution Approving the 2017 Meeting Schedule for the Housing Authority of the City of New Brunswick

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES	✓		✓			
SIMPSON			✓			
GIORGIANNI			✓			
OVANDO		✓	✓			
CALDWELL						✓
CHAIRPERSON WOLDE			✓			