

**THE NEW BRUNSWICK HOUSING AND REDEVELOPMENT AUTHORITY**  
**ANNUAL BOARD MEETING MINUTES**  
**SEPTEMBER 23, 2020**

**1. CALL TO ORDER**

The Annual Meeting of the New Brunswick Housing Authority was called to order at 6:30PM on September 23, 2020.

**2. OPEN PUBLIC MEETING NOTICE ACT**

Mr. John Clarke, Executive Director of the New Brunswick Housing Authority (Secretary) read the Notice of Public Meeting.

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**4. ROLL CALL**

**PRESENT:**

Commissioner Zachary Wright (via Zoom video, arrived at 6:34PM)  
Commissioner Dale Caldwell (via Zoom video)  
Commissioner Yirgu Wolde (via Zoom video)  
Commissioner Medina-Hernandez (via Zoom video)  
Commissioner Wallace Dunlap (via Zoom video)  
Commissioner Kevin Jones (via Zoom video)

**ABSENT:**

Commissioner Anthony Giorgianni

**ALSO PRESENT:**

John Clarke, Executive Director  
Alberto Camacho Esq., NBHA Legal (via Zoom video)

**ANNUAL ELECTION OF OFFICERS**

Legal Counsel opened the floor for nominations for Board Officers starting with the position of Chairperson of the Housing Authority of the city of New Brunswick.

**MOTION:** Commissioner Jones made a motion to appoint Commissioner Yesenia Medina-Hernandez as Chairperson of the Board of Commissioners. Commissioner Caldwell seconded the motion. There was discussion by the Board and the nominations for Chairperson was closed.

**ROLL CALL:** Ayes: Wolde, Caldwell, Wright, Jones, Dunlap, Medina-Hernandez  
Nays: None  
Abstentions: None  
Absent: Giorgianni

Legal Counsel opened the floor for nominations for Vice Chairperson of the Housing Authority of the city of New Brunswick.

**MOTION:** Commissioner Wolde made a motion to appoint Commissioner Dunlap as Vice Chairperson of the Board of Commissioners. Commissioner Medina-Hernandez seconded the motion. There was discussion by the Board and the nominations for Vice Chairperson was closed.

**ROLL CALL:** Ayes: Wolde, Caldwell, Wright, Jones, Dunlap, Medina-Hernandez  
Nays: None  
Abstentions: None  
Absent: Giorgianni

Legal Counsel opened the floor for nominations for Second Vice Chairperson of the Housing Authority of the city of New Brunswick.

**MOTION:** Commissioner Caldwell made a motion to appoint Commissioner Wright as Second Vice Chairperson of the Board of Commissioners. Commissioner Wolde seconded the motion. There was discussion by the Board and the nominations for Second Vice Chairperson was closed.

**ROLL CALL:** Ayes: Wolde, Caldwell, Wright, Jones, Dunlap, Medina-Hernandez  
Nays: None  
Abstentions: None  
Absent: Giorgianni

**MOTION:** Commissioner Caldwell made a motion to adjourn the meeting. Commissioner Wolde seconded.

**ROLL CALL:** Ayes: Caldwell, Jones, Wolde, Dunlap, Medina-Hernandez  
Nays: None  
Abstentions: None  
Absent: Giorgianni

**The motion carried 6-0-0. The meeting was adjourned at 6:40PM.**

**CERTIFICATION AND APPROVAL OF BOARD MINUTES**

I, John Clarke, hereby certify and approve the minutes, which have been created in accordance with the events and the actions of the New Brunswick Housing Authority Board of Commissioners Annual Meeting, Wednesday, September 23, 2020 as the official minutes to be entered into record.



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John A. H. Clarke  
Executive Director/Board Secretary

Date: September 23, 2020

Certified To Be a True Original Copy



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Maria Martinez  
HR Clerk

**THE NEW BRUNSWICK HOUSING AND REDEVELOPMENT AUTHORITY**  
**REGULAR BOARD MEETING MINUTES**  
**SEPTEMBER 23, 2020**

**1. CALL TO ORDER**

The regular meeting of the New Brunswick Housing Authority was called to order at 6:45PM on September 23, 2020.

**2. OPEN PUBLIC MEETING NOTICE ACT**

Mr. John Clarke, Executive Director of the New Brunswick Housing Authority (Secretary) read the Notice of Public Meeting.

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**4. ROLL CALL**

**PRESENT:**

Commissioner Zachary Wright (via Zoom video)  
Commissioner Dale Caldwell (via Zoom video)  
Commissioner Yirgu Wolde (via Zoom video)  
Commissioner Medina-Hernandez (via Zoom video)  
Commissioner Wallace Dunlap (via Zoom video)  
Commissioner Kevin Jones (via Zoom video)

**ABSENT:**

Commissioner Anthony Giorgianni

**ALSO PRESENT:**

John Clarke, Executive Director  
Alberto Camacho Esq., NBHA Legal (via Zoom video)

**CHAIRMAN STATEMENT**

None

**CONSIDERATION OF MINUTES**

**MOTION:** Commissioner Wolde made a motion to approve the July Minutes of the Board of Commissioners. Commissioner Wright seconded.

**ROLL CALL:** Ayes: Wolde, Caldwell, Jones, Wright, Dunlap, Medina-Hernandez  
Nays: None  
Abstentions: None  
Absent: Giorgianni

**RESOLUTIONS**

**NBHA RESOLUTION 2020 - 9/23 # 34**

Resolution Ratifying, Authorizing and Approving Payments of Bills for the Months of July and August 2020

**MOTION:** Commissioner Caldwell moved to accept Resolution # 34. Commissioner Wolde seconded.

**ROLL CALL:** Ayes: Wolde, Caldwell, Jones, Wright, Dunlap, Medina-Hernandez  
Nays: None  
Abstentions: None  
Absent: Giorgianni

The motion carried 6-0-0

**NBHA RESOLUTION 2020 – 9/23 # 35**

Resolution Ratifying and Approving Contract with Rich Tree Services NJ State Contract 18-DPP-00645 in an amount not to exceed \$17,126.66

**MOTION:** Commissioner Wolde moved to accept Resolution # 35. Commissioner Wright seconded.

**ROLL CALL:** Ayes: Wolde, Caldwell, Jones, Wright, Dunlap, Medina-Hernandez  
Nays: None  
Abstentions: None  
Absent: Giorgianni

The motion carried 6-0-0

**NBHA RESOLUTION 2020 – 9/23 # 36**

Resolution Adopting the Returned State Budget for FYE 6/30/21 for the Housing Authority of the City of New Brunswick and Authorizing Final Submission

**MOTION:** Commissioner Medina-Hernandez moved to accept Resolution # 36. Commissioner Wright seconded.

**ROLL CALL:** Ayes: Wolde, Caldwell, Jones, Wright, Dunlap, Medina-Hernandez  
Nays: None  
Abstentions: None  
Absent: Giorgianni

The motion carried 6-0-0

**NBHA RESOLUTION 2020 – 9/23 # 37**

Resolution for Renewal of Membership in the New Jersey Public Housing Authority Joint Insurance Fund

**MOTION:** Commissioner Caldwell moved to accept Resolution # 37. Commissioner Wolde seconded.

**ROLL CALL:** Ayes: Wolde, Caldwell, Jones, Wright, Dunlap, Medina-Hernandez  
Nays: None  
Abstentions: None  
Absent: Giorgianni

The motion carried 6-0-0

**SECRETARY'S REPORT**

John Clarke presented the Secretary's Report verbally and addressed questions from the Board.

**COMMITTEE REPORTS**

None

**COMMENT**

None

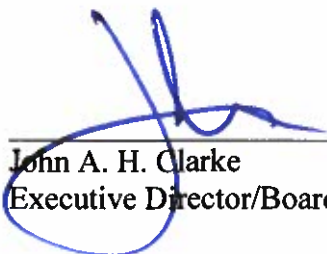
**MOTION:** Commissioner Jones made a motion to adjourn the meeting.  
Commissioner Caldwell seconded.

**ROLL CALL:** Ayes: Caldwell, Jones, Wolde, Wright, Dunlap, Medina-Hernandez  
Nays: None  
Abstentions: None  
Absent: Giorgianni

**The motion carried 6-0-0. The meeting was adjourned at 7:04PM.**

**CERTIFICATION AND APPROVAL OF BOARD MINUTES**

I, John Clarke, hereby certify and approve the minutes, which have been created in accordance with the events and the actions of the New Brunswick Housing Authority Board of Commissioners Regular Meeting, Wednesday, September 23, 2020 as the official minutes to be entered into record.



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John A. H. Clarke  
Executive Director/Board Secretary

Date: September 23, 2020

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Maria Martinez  
HR Clerk