

NBHA RESOLUTION 2020 - 9/23 # 34

Resolution Ratifying, Authorizing and Approving Payments of Bills for the Months of July and August 2020

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

WHEREAS, the Executive Director and Finance Administrator certify that the amounts and payment contained herein are correct and accurate to the best of their knowledge and they are in compliance with all applicable Housing Authority Procurement Policy and HUD No.24CFR 85.3G.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby ratifies, approves and directs that the Executive Director and/or Finance Administrator to process and pay the following bills for the month July and August 2020:

JULY 2020 - PART 1



<u>Description</u>	<u>Amount</u>
Section 8 Payments	\$ 953,651.71
Payroll	\$ 90,035.56
Accounts Payable	\$ 92,888.14
Capital Fund	\$ 1,000.17
Local General	\$ 13,819.72


AUGUST 2020 - PART 2

<u>Description</u>	<u>Amount</u>
Section 8 Payments	\$ 906,574.09
Payroll	\$ 137,581.12
Accounts Payable	\$ 243,206.90
Capital Fund	\$ 14,541.93
Local General	\$ 224.00

BE IT FURTHER RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby ratifies and approves all purchased detailed (and attached) in the CARES ACT memo dated September 17, 2020 and further directs the Executive Director to continue to use CARES ACT funds and any other Housing Authority or Redevelopment Authority funds needed to provide services to the clients, maintain operations and/or to address any issues that may arise from the ongoing pandemic or through the end of December 31, 2021.

Passed on this 23rd day of September, 2020 (See attached Vote Box)

Chairperson

JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2020 - 9/23 # 34**Resolution Ratifying, Authorizing and Approving Payments of Bills for the
Months of July and August 2020**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
MEDINA- HERNANDEZ			✓			
CALDWELL	✓		✓			
WOLDE		✓	✓			
JONES			✓			
DUNLAP			✓			
WRIGHT			✓			
GIORGIANNI						✓

NBHA RESOLUTION 2020 – 9/23 # 35

**Resolution Ratifying and Approving Contract with Rich Tree Services NJ
State Contract 18-DPP-00645 in an amount not to exceed \$ 17,126.66**

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

WHEREAS, the Housing Authority is in need tree and stump removal and tree pruning services for cutting down overgrown trees throughout the 13 acres AMP 1 site and cutting back trees and branches that are hanging over building roofs; and

WHEREAS, recent storms and large amounts of rain have caused major overgrowth along fencing and overgrowth of trees requiring immediate action; and

WHEREAS, the Housing Authority has received some initial quotes for most of the work (see attached) but is in need of additional work to remove tress from its maintenance garage and from a tree outside the front office area; and

WHEREAS, the procurement procedures used for the purchase of the replacement vehicle were completed in a “fair and open” procurement process in accordance with the Pay-to-Play Law, *NJSA 19:44A-20.5* through use of the State Bid Contract #18-DPP-00645; and

WHEREAS, funds for these services are available within the NBHA’s CFP and annual operating budgets.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby ratify and authorizes tree services with Rich Tree Services using State Contract #18-DPP-00645 in an amount not to exceed \$17,126.66.

Passed on this 23rd day of September, 2020 (See attached Vote Box)

Chairperson

JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2020 – 9/23 # 35

**Resolution Ratifying and Approving Contract with Rich Tree Services NJ
State Contract 18-DPP-00645 in an amount not to exceed \$ 17,126.66**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
MEDINA-HERNANDEZ			✓			
CALDWELL			✓			
WOLDE	✓		✓			
JONES			✓			
DUNLAP			✓			
WRIGHT		✓	✓			
GIORGIANNI						✓

NBHA RESOLUTION 2020 – 9/23 # 36

Resolution Adopting the Returned State Budget for FYE 6/30/21 for the Housing Authority of the City of New Brunswick and Authorizing Final Submission

WHEREAS, the Housing Authority has developed the State of New Jersey Budget for FYE 6/30/21; and

WHEREAS, the Budget was prepared by the Fee Accountant and reviewed by Finance Administrator and Director of Operations and has been reviewed and recommended for adoption by the Executive Director; and

WHEREAS, the Budget was approved by the Board of Commissioners for the Housing Authority of the City of New Brunswick (NBHA) and submitted to the State of New Jersey; and

WHEREAS, the Budget was approved by the State of New Jersey and returned to the NBHA for adoption and final submission to the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby adopts the State approved Budget for FYE 6/30/21 and authorizes final submission to the State of New Jersey.

Passed on this 23rd day of September, 2020 (See attached Vote Box)

Chairperson

JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2020 – 9/23 # 36**Resolution Adopting the Returned State Budget for FYE 6/30/21 for the
Housing Authority of the City of New Brunswick and Authorizing Final
Submission**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
MEDINA- HERNANDEZ	✓		✓			
CALDWELL			✓			
WOLDE			✓			
JONES			✓			
DUNLAP			✓			
WRIGHT		✓	✓			
GIORGIANNI						✓

NBHA RESOLUTION 2020 – 9/23 # 37

**Resolution for Renewal of Membership in the New Jersey Public Housing
Authority Joint Insurance Fund**

WHEREAS, the New Brunswick Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2020 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The New Brunswick Housing Authority agrees to renew its membership in the New Jersey Public Housing Authority Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Executive Director shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Public Housing Authority Joint Insurance Fund evidencing the Authority's intention to renew its membership.

Passed on this 23rd day of September, 2020 (See attached Vote Box)

Chairperson

JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2020 – 9/23 # 37

**Resolution for Renewal of Membership in the New Jersey Public Housing
Authority Joint Insurance Fund**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
MEDINA- HERNANDEZ			✓			
CALDWELL	✓		✓			
WOLDE		✓	✓			
JONES			✓			
DUNLAP			✓			
WRIGHT			✓			
GIORGIANNI						✓