

NBHA RESOLUTION 2021 - 5/26 # 14

Resolution Ratifying, Authorizing and Approving Payment of Bills for the Months of March and April 2021

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

WHEREAS, the Executive Director and Finance Administrator certify that the amounts and payment contained herein are correct and accurate to the best of their knowledge and they are in compliance with all applicable Housing Authority Procurement Policy and HUD No.24CFR 85.3G.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby ratifies, approves and directs that the Executive Director and/or Finance Administrator to process and pay the following bills for the months of March and April 2021:

MARCH 2021


<u>Description</u>	<u>Amount</u>	<u>Description</u>	<u>Amount</u>
Section 8 Payments	\$ 1,093,670.01	Section 8 Payments	\$ 998,490.15
Payroll	\$ 86,745.62	Payroll	\$ 86,746.68
Accounts Payable	\$ 209,048.41	Accounts Payable	\$ 341,379.18
Capital Funds	\$ 4,259.86	Capital Funds	\$ 15,375.29
Local General	\$ 101,567.35	Local General	\$ 7,035.00

BE IT FURTHER RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby ratifies and approves the payment of bill for the months of March and April 2021.

Passed on this 26th day of May, 2021 (See attached Vote Box)



YESENIA MEDINA HERNANDEZ, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2021 - 5/26 # 14**Resolution Ratifying, Authorizing and Approving Payment of Bills for the
Months of March and April 2021**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
GIORGIANNI						✓
CALDWELL	✓		✓			
WOLDE						✓
CEPEDA			✓			
DUNLAP						✓
WRIGHT		✓	✓			
MEDINA- HERNANDEZ			✓			

NBHA RESOLUTION 2021 – 5/26 # 15

**Resolution Awarding and Approving a Contract for General Legal Services to
Manfredi & Pellechio in and Amount Not to Exceed \$60,000.00**

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”); and

WHEREAS, the Housing Authority is in need of general legal services; and

WHEREAS, pursuant to the Housing Authority’s Procurement Policy, N.J.S.A. 40A:11-4 and federal procurement regulations, the Housing Authority published a public advertisement for bids; and

WHEREAS, pursuant to the published invitation for bids for general legal services, the Housing Authority issued bid packages; and

WHEREAS, following review of all bids received, the bid received for Manfredi & Pellechio in an amount not to exceed \$60,000.00 was found to be the lowest responsible bidder pursuant to N.J.S.A. 40A:11-4, N.J.S.A. 40A:11-2 and federal procurement regulations; and

WHEREAS, this contract is being awarded pursuant to a fair and open process as defined by N.J.S.A. 19:44A-20.5; and


WHEREAS, the Housing Authority has the funds available for payment of such services in CFP and operation 2020 and 2021 budgets;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve, accepts and ratifies said bid for general legal services to Manfredi & Pellechio in an amount not to exceed \$60,000.00 dollars.

Passed on this 26th day of May, 2021 (See attached Vote Box)



YESENIA MEDINA HERNANDEZ, Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2021 – 5/26 # 15**Resolution Awarding and Approving a Contract for General Legal Services
to Manfredi & Pellechio in and Amount Not to Exceed \$60,000.00**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
GIORGIANNI						✓
CALDWELL			✓			
WOLDE						✓
CEPEDA			✓			
DUNLAP						✓
WRIGHT		✓	✓			
MEDINA- HERNANDEZ	✓		✓			

NBHA RESOLUTION 2021 – 5/26 # 16

**Resolution Authorizing and Approving the State of New Jersey DCA Budget
for All Programs and Operations of the New Brunswick Housing and
Redevelopment Authority for FYE 6/30/22**

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

WHEREAS, Asset Management requires implementation of long term capital planning and allocations, regular review of financial information and physical stock, implementation of property management performance standards, setting ceiling and flat rents, site based budget, budget tracking requirements, implementation of cash management , long term viability of the property projections, property repositioning and replacement strategies; and

WHEREAS, the New Brunswick Housing Authority (NBHA) has worked with the Fee Accountant and senior staff to complete the conversion to Project-Based Accounting and Project- Based Asset Management and we are recommending consideration by the Board of Commissioners in accordance with U.S. Department of HUD’s requirements; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby authorizes and approves unit budgets the State of New Jersey Budget and HUD Budget.


BE IT FURTHER RESOLVES that the Board of Commissioner of the Housing Authority of the City of New Brunswick hereby approves all budgets, salary schedule and payments for all AMPs, COCC, Section 8-HCV and General Redevelopment Operation and Budget and all programs FYE 6/30/22 and further approves distribution of payments outlined within these budgets.

BE IT FURTHER RESOLVES that the Board of Commissioner of the Housing Authority of the City of New Brunswick hereby approves the submission of the State of New Jersey DCA Budget and certifies and approves submission to the U.S. Department of Housing and Urban Development (HUD).

Passed on this 26th day of May, 2021 (See attached Vote Box)



YESENIA MEDINA-HERNANDEZ, Vice Chairperson



JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2021 – 5/26 # 16

**Resolution Authorizing and Approving the State of New Jersey DCA Budget
for All Programs and Operations of the New Brunswick Housing and
Redevelopment Authority for FYE 6/30/22**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
GIORGIANNI						✓
CALDWELL	✓		✓			
WOLDE						✓
CEPEDA			✓			
DUNLAP						✓
WRIGHT		✓	✓			
MEDINA- HERNANDEZ			✓			

NBHA RESOLUTION 2021 – 5/26 # 17

Resolution Adopting and Approving the HUD Budget and Capital Fund Program Budget for FY 2021 for the New Brunswick Housing Authority

WHEREAS, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

WHEREAS, U.S. Department of HUD requires the Housing Authority’s Board of Commissioners to adopt HUD’s form of Budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby approves and adopts the FY 2021 HUD Budget (for FYE 6/30/22) and CFP Grant for 2021.

Passed on this 26th day of May, 2021 (See attached Vote Box)



YESENIA MEDINA HERNANDEZ, Vice Chairperson


JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2021 – 5/26 # 17

**Resolution Adopting and Approving the HUD Budget and Capital Fund
Program Budget for FY 2021 for the New Brunswick Housing Authority**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
GIORGIANNI						✓
CALDWELL			✓			
WOLDE						✓
CEPEDA			✓			
DUNLAP						✓
WRIGHT	✓		✓			
MEDINA- HERNANDEZ		✓	✓			

NBHA RESOLUTION 2021 – 5/26 # 18

Resolution Approving the Late Submission of the Housing Authority of the City of New Brunswick's Budget

WHEREAS, New Jersey State Law requires that a Public Housing Authority submit its budget to the New Jersey Department of Community Affairs sixty (60) days prior to the start of its fiscal year; and

WHEREAS, N.J.A.C. 5:31 requires that a Housing Authority adopt a late budget resolution should it not adhere to the 60 day requirement; and

WHEREAS, the Housing Authority of the City of New Brunswick (Authority) did not submit its budget prior to the 60 day requirement for the follow reason:

Due to the ongoing pandemic the Housing Authority was not able to meet the submission deadlines required by the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby approves and adopts this resolution to submit the late budget in accordance with N.J.A.C. 5:31.

Passed on this 26th day of May, 2021 (See attached Vote Box)

[REDACTED]

YESENIA MEDINA HERNANDEZ, Vice Chairperson

[REDACTED]

JOHN CLARKE, Executive Director
And Secretary to the Board

NBHA RESOLUTION 2021- 5/26 # 18**Resolution Approving the Late Submission of the Housing Authority of the
City of New Brunswick's Budget**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
GIORGIANNI						✓
CALDWELL			✓			
WOLDE						✓
CEPEDA		✓	✓			
DUNLAP						✓
WRIGHT	✓		✓			
MEDINA- HERNANDEZ			✓			