

## NBHA RESOLUTION 2018 - 7/25 # 19

### Resolution Ratifying, Authorizing and Approving Payment of Bills for the Months of May and June, 2018

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

**WHEREAS**, the Executive Director and Finance Administrator certify that the amounts and payment contained herein are correct and accurate to the best of their knowledge and they are in compliance with all applicable Housing Authority Procurement Policy and HUD No.24CFR 85.3G.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby ratifies, approves and directs that the Executive Director and/or Finance Administrator to process and pay the following bills for the months of May and June 2018:

#### MAY

<u>Description</u>	<u>Amount</u>
Section 8 Payments	\$ 827,731.70
Payroll	\$ 89,369.36
Accounts Payable	\$ 229,207.89
Capital Fund	\$ 21,379.16
Local General	\$ 1,099.14

#### JUNE

<u>Description</u>	<u>Amount</u>
Section 8 Payments	\$ 876,613.80
Payroll	\$ 90,015.05
Accounts Payable	\$ 143,700.84
Capital Fund	\$ 15,914.15
Local General	\$ 44,188.60

Passed on this 25<sup>th</sup> day of July, 2018 (See attached Vote Box)

Chairperson

JOHN CLARKE, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2018 - 7/25 # 19**

**Resolution Ratifying, Authorizing and Approving Payment of Bills for  
the Months of May and June, 2018**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES	✓		✓			
GIORGIANNI			✓			
WOLDE		✓	✓			
DUNLAP			✓			
HERNANDEZ			✓			
CALDWELL			✓			

## **NBHA RESOLUTION 2018 – 7/25 # 20**

### **Resolution Ratifying, Approving and Adopting the Annual Plan for the New Brunswick Housing Authority**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, Federal Statutes and HUD Regulations require the Housing Authority to prepare an Annual Agency Plan; and

**WHEREAS**, the Five Year Plan/Annual Agency Plan was previously revised to include required language for the RAD program and the Smoke-Free requirements; and

**WHEREAS**, the Five Year Plan/Annual Plan was advertised and made available for inspection at the Housing Authority office 7 Van Dyke Avenue, New Brunswick, NJ 08901 and a public hearing was held for comments on the plan; and

**WHEREAS**, the New Brunswick Housing Authority received no comments on the plan.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby adopts and approve the Annual Plan.

**BE IT FURTHER RESOLVED**, the Board of Commissioners hereby approves submission of the Annual Plan and related certifications to the U.S. Department of HUD by the Executive Director.

Passed on this 25<sup>th</sup> day of July, 2018 (See attached Vote Box)

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

## NBHA RESOLUTION 2018 – 7/25 # 20

### Resolution Ratifying, Approving and Adopting the Annual Plan for the New Brunswick Housing Authority

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
JONES				✓		
HERNANDEZ				✓		
VACANT						
GIORGIANNI		✓		✓		
DUNLAP				✓		
WOLDE	✓			✓		
CALDWELL				✓		

## **NBHA RESOLUTION 2017 – 7/25 # 21**

### **Resolution Ratifying, Authorizing and Approving the Write-off of Certain Rent in the Total Amount of \$ 5,759.63 Deemed to be uncollectable by Staff and Personnel of the Housing Authority of the City of New Brunswick**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, certain rents as set forth on the Rent Write-Offs for July 2017 through June 2018 totaling \$ 5,759.63 have been determined to be uncollectable according to the methods and procedures for collection available to the staff and personnel of the Housing Authority of the City of New Brunswick; and

**WHEREAS**, such uncollectable rents have occurred due to tenants who have died, evictions of tenants from Housing Authority dwelling for non-payment of rent (or for discovered unreported income) and/or tenants who have vacated dwellings without notice; and

**WHEREAS**, pursuant to acceptable accounting procedures, it is necessary and proper to write off such rent as uncollectable; and

**WHEREAS**, notwithstanding the aforesaid necessity for writing off these rents as uncollectable, efforts will continue through agencies, the courts, and other source outside of the Housing Authority to collect these rents on behalf of the Housing Authority,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick that certain rents, as set forth on the attached Rent Write-offs for July 2017 through June 2018 totaling \$ 5,759.63 and the same are hereby ratified and authorized to be written off as uncollectable by the staff and personnel of the Housing Authority of the City of New Brunswick.

Passed on this 26<sup>th</sup> day of July, 2017 (See attached Vote Box)

  
Chairperson

  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2017 – 7/25 # 21**

**Resolution Ratifying, Authorizing and Approving the Write-off of  
Certain Rent in the Total Amount of \$ 5,759.63 Deemed to be  
uncollectable by Staff and Personnel of the Housing Authority of the City  
of New Brunswick**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES	✓		✓			
HERNANDEZ			✓			
GIORGIANNI			✓			
DUNLAP			✓			
WOLDE		✓	✓			
CALDWELL			✓			

**NBHA RESOLUTION 2018- 7/25 # 22**  
**(Acting and Redevelopment Authority)**

**Resolution Ratifying, Approving and Authorizing Settlement in the  
Matter of New Brunswick Today, llc v. New Brunswick Housing  
Authority**

**WHEREAS**, the Housing Authority of the City of New Brunswick (hereinafter “Housing Authority”) is a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey; and

**WHEREAS**, New Brunswick Today, LLC initiated litigation against the Housing Authority, captioned New Brunswick Today, LLC v. New Brunswick Housing Authority, MID-L-1616-18; and

**WHEREAS**, the Housing Authority was required to respond to the litigation by and through its General Counsel, Manfredi & Pellechio; and

**WHEREAS**, in order to avoid protracted litigation and further expenses, the Housing Authority has determined to bring the matter to an orderly conclusion; and

**WHEREAS**, settlement of the litigation is not an admission of fault or wrongdoing by the Housing Authority; and

**WHEREAS**, in accordance with the above, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income individuals to approve and authorize settlement in the matter of New Brunswick Today, LLC v. New Brunswick Housing Authority, subject to general counsel’s review and recommendation regarding the attorney’s fees sought by New Brunswick Today, LLC from the Housing Authority in this matter;

**NOW THEREFORE,**

**BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby approves and authorizes settlement in the matter of New Brunswick Today, LLC v. New Brunswick Housing Authority, subject to general counsel’s review and recommendation regarding the legal fees sought by New Brunswick Today, LLC from the Housing Authority in this matter; and

**BE IT FURTHER RESOLVED**, that the Executive Director of the Housing Authority of the City of New Brunswick are hereby authorized to take any administrative actions necessary to effectuate the terms of this Resolution.

Passed on this 25<sup>th</sup> day of July, 2018 (See attached Vote Box)

[REDACTED]

Chairperson

[REDACTED]

**JOHN CLARKE**, Executive Director and Secretary to the Board



**NBHA RESOLUTION 2018 - 7/25 # 22**  
**(Acting as Redevelopment Authority)**

**Resolution Ratifying, Approving and Authorizing Settlement in the  
Matter of New Brunswick Today, llc v. New Brunswick Housing  
Authority**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES			✓			
DUNLAP			✓			
GIORGIANNI		✓	✓			
HERNANDEZ			✓			
WOLDE	✓		✓			
CALDWELL			✓			

## NBHA RESOLUTION 2018 – 7/25 # 23

### **Resolution Approving Attendance for Commissioner Kevin Jones to the Professional Development Training Program from September 6, 2018 through September 7, 2018**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, the New Brunswick Housing and Redevelopment Authority (NBHA) has received notices of the Training for Executive Director/Commissioner Professional Development Program; and

**WHEREAS**, the Authority benefit from Commissioners and NBHA staff attending trainings, professional development and other conference and seminars; and

**WHEREAS**, the New Brunswick Housing Authority has funds available in the Travel and Training Account(s) and related Budgets to pay the costs for these important types of trainings,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve attendance of Commissioner Kevin Jones to the Professional Development Program Training Program from September 6, 2018 to September 7, 2018.

**BE IT FURTHER RESOLVED** that the Authority is authorized to pay (or reimburse) the expenses for the traveler as follows: \$625.00 registration, up to \$600 in travel expense reimbursement (including ferry ticket, tolls and mileage reimbursement, etc), \$1,075.06 hotel accommodations and per diem of \$400.00.

Passed on this 25<sup>th</sup> day of July 2018 (See attached Vote Box)



Chairperson



**JOHN CLARKE**, Executive Director  
And Secretary to the Board

## NBHA RESOLUTION 2018 – 7/25 # 23

### Resolution Ratifying and Approving Attendance for Commissioner Kevin Jones to the Professional Development Training Program from September 6, 2018 through September 7, 2018

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES					✓	
DUNLAP		✓	✓			
GIORGIANNI	✓		✓			
HERNANDEZ			✓			
WOLDE			✓			
CALDWELL			✓			

**NBHA RESOLUTION 2018 - 7/25 # 24**  
**(Acting as Redevelopment Authority)**

**Resolution Accepting Proposal and Authorizing Contract to Provide  
Legal Services in Connection with Redevelopment Matters  
Undertaken by the Housing Authority of the City of New Brunswick  
with Wilentz, Goldman & Spitzer, Esqs.**

**WHEREAS**, the Board of Commissioner of the Housing Authority of the City of New Brunswick has determined that it is necessary to retain special counsel to provide legal services in connection with its redevelopment projects; and

**WHEREAS**, the Board of Commissioners recognizes that it is in the best interest of the Housing Authority in its role as Redevelopment Agency for the City of New Brunswick to have these specialized legal services available on a continual basis; and

**WHEREAS**, legal services are professional services and are exempt from bidding requirements of New Jersey Public Contracts Law however, the Housing Authority has decided to complete an RFP regardless of this fact; and

**WHEREAS**, proposals for such services were sought in accordance with the applicable New Jersey Statutes and Housing and Urban Development rules and regulations and the Housing Authority's Procurement Policy (as they relate to RFP's), using a fair and open process in accordance with NJSA 19:44A-20.5, and two (2) proposal were received; and

**WHEREAS**, the Executive Director and Director of Operations have independently reviewed and analyzed the proposals and found that the proposal received from the law firm of Wilentz Goldman & Spitzer, Esqs. (Woodbridge, NJ) is most advantageous to the Authority considering price, experience, and other factors (with a score of 98); and

**WHEREAS**, the Wilentz firm has proposed such services to the Housing Authority at the blended rate of \$275 per hour for litigation matters (\$250 for other services) and \$110 per hour for paralegal services as set forth in their proposal; and

**WHEREAS**, all sums paid to Wilentz, Goldman & Spitzer, Esqs. pursuant to the Contract authorized hereunder shall be repaid to the Housing Authority by the redeveloper,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby accepts the proposal of Wilentz, Goldman & Spitzer, Esqs., with offices located at 90 Woodbridge Center Drive, Suite 900, P.O. Box 10, Woodbridge, New Jersey 07095, and hereby authorizes and directs the Executive Director to enter into a Contract/Agreement to provide legal services with said law firm to provide the services set forth for in the proposal a period of one (1) year commencing immediately.

Passed on this 25<sup>th</sup> day of July, 2018 (See attached Vote Box)

[REDACTED]

Chairperson

[REDACTED]

**JOHN CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2018 - 7/25 # 24**  
**(Acting as Redevelopment Authority)**

**Resolution Accepting Proposal and Authorizing Contract to Provide  
Legal Services in Connection with Redevelopment Matters Undertaken  
by the Housing Authority of the City of New Brunswick with Wilentz,  
Goldman & Spitzer, Esqs.**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES	✓		✓			
DUNLAP			✓			
GIORGIANNI			✓			
HERNANDEZ			✓			
WOLDE		✓	✓			
CALDWELL			✓			

## **NBHA RESOLUTION 2018 - 7/25 # 25**

### **Resolution Approving the Contract for Annual Auditing Services to Hymanson, Parnes & Giampaolo for the Fiscal Year Ending 6/30/18**

**WHEREAS**, pursuant to Federal and State regulations, the Comptroller General of the United States and the New Jersey Department of Community Affairs - Division of Local Government Services, have the right to annually audit the books and records of the New Brunswick Housing Authority pertinent to its Operating Accounts; and

**WHEREAS**, the United States Government and the New Jersey Department of Community Affairs has authorized local public housing agencies to procure such an audit by an independent public account in lieu of auditing by them; and

**WHEREAS**, the New Brunswick Housing and Redevelopment Authority is in need of an Independent Public Accountant to perform those annual auditing services; and

**WHEREAS**, auditing services are professional services within the meaning of the New Jersey Public Contracts Law and are, therefore, exempt from bidding requirements; and

**WHEREAS**, the Authority has the monies available for payment of such Annual Auditing Services in Fiscal Year Ending 6/30/18 Budget; and

**WHEREAS**, the Executive Director has caused a Request for Proposals for said auditing services to be advertised two times and one (1) proposals was submitted and evaluated in accordance with the Competitive Proposal process. The proposal of **HYMANSON, PARNES & GIAMPAOLO** was rated to be the proposal most beneficial to the needs of the Housing Authority and acceptance thereof was accordingly recommended by the proposal review committee with an average score of 91;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and accept said bid for Annual Auditing Services in accordance with the proposal by **HYMANSON, PARNES & GIAMPAOLO** not to exceed \$15,945.00;

**BE IT FURTHER RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby authorize and direct the Executive Director to execute a Contract on behalf of the New Brunswick Housing and Redevelopment Authority with **HYMANSON, PARNES & GIAMPAOLO** for said Annual Auditing services.

Passed on this 25<sup>th</sup> day of July, 2018 (See attached Vote Box)

[REDACTED]

Chairperson

[REDACTED]

**JOHN CLARKE**, Executive Director  
And Secretary to the Board



## NBHA RESOLUTION 2018 - 7/25 # 25

### Resolution Approving the Contract for Annual Auditing Services to Hymanson, Parnes & Giampaolo for the Fiscal Year Ending 6/30/18

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES	✓		✓			
DUNLAP			✓			
GIORGIANNI			✓			
HERNANDEZ			✓			
WOLDE		✓	✓			
CALDWELL			✓			

## **NBHA RESOLUTION 2018 – 7/25 # 26**

### **Resolution Approving the Award of Contract for Architectural & Engineering Services to Joseph F. McKernan Jr.**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, the New Brunswick Housing and Redevelopment Authority (NBHA) is in need of a firm to provide architectural and engineering (A&E) services in connection with NBHA’s public housing developments and redevelopment agency operations for a period not to exceed one year; and

**WHEREAS**, the Executive Director has caused a Request for Proposals for said A&E services to be advertised two times and two (2) proposals were submitted and evaluated in accordance with the Competitive Proposal process. The proposal of JOSEPH F. MCKERNAN JR. was rated to be the proposal most beneficial to the needs of the Housing and Redevelopment Authority (with a score of 94) and acceptance thereof was accordingly recommended by the Executive Director; and

**WHEREAS**, this contract is awarded pursuant to a fair and open process as defined by NJSA 19:44A-20.5; and

**WHEREAS**, the Authority has the monies available for payments of such Architectural & Engineering Services in Fiscal Year 2017 and 2018 Budgets;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick does hereby approve and accept said proposal for Architectural & Engineering Services by JOSEPH F. MCKERNAN JR., in an annual amount not to exceed \$30,000.00.

Passed on this 25<sup>th</sup> day of July, 2018 (See attached Vote Box)

[Redacted Signature]

Chairperson

[Redacted Signature]

JOHN CLARKE, Executive Director  
And Secretary to the Board

## NBHA RESOLUTION 2018 – 7/25 # 26

### Resolution Approving the Award of Contract for Architectural& Engineering Services to Joseph F. McKernan Jr.

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES				✓		
DUNLAP				✓		
GIORGIANNI		✓		✓		
HERNANDEZ				✓		
WOLDE	✓			✓		
CALDWELL				✓		

## **NBHA RESOLUTION 2018 – 7/25 # 27**

### **Resolution Approving Contract with William A. Elias for Management Consulting Services**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, the Housing Authority of the City of New Brunswick is in need of professional services in the area of general management services and in preparing and updating its Agency Plan as required by QHWRA, policy review and revision, assist in preparing applications, Board and staff training, special operational studies and insuring day-to-day compliance with other HUD regulations; and

**WHEREAS**, the Housing Authority has advertised for Requests for Proposals for the aforesaid services in accordance with its procurement policy and procedures, the applicable New Jersey Statutes and Housing and Urban Development rules and regulations; and

**WHEREAS**, said procurement procedures are a “fair and open” procurement in accordance with the Pay-to-Play Law, *NJSA 19:44A-20.5*; and

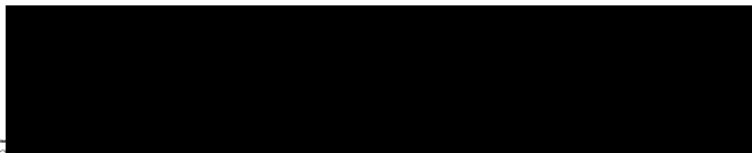
**WHEREAS**, the Housing Authority advertised two times for proposals and received one (1) proposal and deemed that the highest scoring respondent (with a total score of 96) has submitted all required materials, forms, and documents to meet the submission requirements of the RFP; and

**WHEREAS**, the Housing Authority has determined WILLIAM A. ELIAS of West Milford, NJ to be the responsible individual whose qualifications, price, experience and other factors are the most advantageous to the Housing Authority of the City of New Brunswick under the Request for Proposals; and

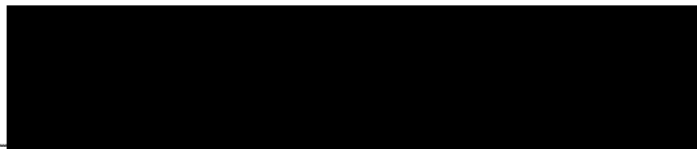
**WHEREAS**, the Authority has the monies available for payments of such Services in Fiscal Year 2017 and 2018 Budgets;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of New Brunswick that the Executive Director be and is hereby authorized and directed to execute a Contract with WILLIAM A. ELIAS on behalf of the Housing Authority of the City of New Brunswick in an amount not to exceed \$ 60,000.00 to be billed at a rate of \$100.00 per hour inclusive of all costs for a one (1) year term for Management Consulting Services in preparing and updating the Housing Authority’s Agency Plan other management training, operation studies, assessments and assistance related to the management of the Housing Authority of the City of New Brunswick.

Passed on this 25<sup>th</sup> day of July, 2018 (See attached Vote Box)

A large black rectangular redaction box covering the signature of the Chairperson.

Chairperson

A large black rectangular redaction box covering the signature of John Clarke.

**JOHN CLARKE**, Executive Director  
And Secretary to the Board

## NBHA RESOLUTION 2018 – 2/25 # 27

### Resolution Approving Contract with William A. Elias for Management Consulting Services

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES	✓		✓			
DUNLAP			✓			
GIORGIANNI			✓			
HERNANDEZ			✓			
WOLDE		✓	✓			
CALDWELL			✓			

## NBHA RESOLUTION 2018 – 7/25 # 28

### **Resolution Authorizing and Approving Contract with Manfredi & Pellechio to provide General Legal Services to the Housing Authority of the City of New Brunswick**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the “Housing Authority”), was duly created as an agency and instrumentality of the municipality of the State (the “Local Unit”) in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the “Local Housing Law”);

**WHEREAS**, the Housing Authority of the City of New Brunswick is in need of professional services in the area of General Legal Services; and

**WHEREAS**, the Housing Authority has advertised for Requests for Proposals for the aforesaid services in accordance with its procurement policy and procedures, applicable New Jersey Statutes, and as required by the U.S. Department of Housing and Urban Development rules and regulations; and

**WHEREAS**, the procurement procedures used for this RFP were completed in a “fair and open” procurement process in accordance with the Pay-to-Play Law, *NJSA 19:44A-20.5*; and

**WHEREAS**, the Housing Authority advertised two times for proposals and received two (2) proposal. The proposals were scores and all forms and documents submitted meet the submission requirements of the RFP; and

**WHEREAS**, the Housing Authority has scored all responses and with an average score of 98 determined MANFREDI & PELLECHIO (with offices located in Hoboken, NJ) to be the highest scoring and most qualified respondent to the publically advertised RFP; and


**WHEREAS**, the Authority has the monies available for payment of such Services in Fiscal Years 2017 and 2018 Budgets;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of New Brunswick that the Executive Director be and is hereby authorized and directed to execute a Contract with MANFREDI & PELLECHIO on behalf of the Housing Authority of the City of New Brunswick in an amount not to exceed \$ 10,000.00 annually, to be billed at a rate of \$125.00 per hour (legal services) and \$45 per hour (paralegal services for a one (1) year term to provide General Legal Services for the Housing Authority of the City of New Brunswick.

**BE IT FURTHER RESOLVED** by the Board of Commissioners of the Housing Authority of the City of New Brunswick that the Executive Director is hereby authorized to have the firm MANFREDI & PELLECHIO complete additional legal service relating to the review of Development Agreements and Contracts (and related HUD documents), contracting and awards relating to CFP and any additional assigned legal work in an additional amount not to exceed \$ 45,000.00 dollars to be billed at a rate of \$125.00 per hour (legal services) and \$45 per hour (paralegal services for a one (1) year term.

Passed on this 25<sup>th</sup> day of July, 2018 (See attached Vote Box)

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
**JOHN CLARKE**, Executive Director  
And Secretary to the Board



## NBHA RESOLUTION 2018 – 7/25 # 28

### Resolution Authorizing and Approving Contract with Manfredi & Pellechio to provide General Legal Services to the Housing Authority of the City of New Brunswick

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES	✓		✓			
DUNLAP			✓			
GIORGIANNI			✓			
HERNANDEZ			✓			
WOLDE		✓	✓			
CALDWELL			✓			

## NBHA RESOLUTION 2018 - 7/25 # 29

### **Resolution Authorizing and Approving Cooperative Agreement between the City of New Brunswick and the Housing Authority of the City of New Brunswick**

**WHEREAS**, the Housing Authority of the City of New Brunswick (including any successors or assigns, the "Housing Authority"), was duly created as an agency and instrumentality of the municipality of the State (the "Local Unit") in which such Housing Authority is located, and has been continued as a housing authority pursuant to and in accordance with the provisions of the Local Redevelopment and Housing Law, constituting Chapter 79 of the Laws of 1992 of the State, and the acts amendatory thereof and supplemental thereto (*N.J.S.A. 40A:12A-1 et seq.*) (the "Local Housing Law");

**WHEREAS**, the U.S. Department of HUD has recommended that the Housing Authority execute a new cooperative agreement between City of New Brunswick and the Housing Authority; and

**WHEREAS**, the Housing Authority has worked with the City to establish a new cooperative agreement that includes a PILOT that will cover all Housing Authority properties; and

**WHEREAS**, the Housing Authority Counsel worked with the City attorney to finalize a new cooperative agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby authorizes and approves the cooperative agreement with the City of New Brunswick and the Housing Authority of the City of New Brunswick and authorizes execution of the agreement by the Executive Director and/or Chairperson.

Passed on this 25<sup>th</sup> day of July, 2018 (See attached Vote Box)

  
\_\_\_\_\_  
**DALE CALDWELL**, Chairperson

  
\_\_\_\_\_  
**JOHN A.H. CLARKE**, Executive Director  
And Secretary to the Board

**NBHA RESOLUTION 2018 - 7/25 # 29**  
**Resolution Authorizing and Approving Cooperative Agreement**  
**between the City of New Brunswick and the Housing Authority of**  
**the City of New Brunswick**

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
VACANT						
JONES			✓			
DUNLAP			✓			
GIORGIANNI		✓	✓			
HERNANDEZ			✓			
WOLDE	✓		✓			
CALDWELL			✓			