

**NBHA RESOLUTION # 2024 – 1/24 #1**

Resolution approving, authorizing, and ratifying payment of bills for December 2023.

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CALDWELL		✓	✓			
DUNLAP			✓			
GIORGIANNI			✓			
MEDINA HERNANDEZ			✓			
WOLDE			✓			
PETIX						✓
CHAIRPERSON WRIGHT	✓		✓			

**RESOLUTION  
of the  
HOUSING AUTHORITY OF THE  
CITY OF NEW BRUSWICK**

**Resolution No. 2024- 2**

**RESOLUTION TO APPROVE AND AUTHORIZE THE APPOINTMENT OF DANIEL  
TOTO TO THE POSITION OF EXECUTIVE DIRECTOR**

**Date Introduced: January 24, 2024**

**Date Adopted: January 24, 2024**

**WHEREAS**, the Housing Authority of the City of New Brunswick (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the U.S. Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, has determined that it is in need of employing an Executive Director; and

**WHEREAS**, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “Act”), the Housing Authority is required to employ an Executive Director; and

**WHEREAS**, in accordance with N.J.A.C. 5:44-3.1, the Housing Authority conducted a thorough Executive Director search, which included advertisement of the position in a national professional journal and a regional newspaper; and

**WHEREAS**, the Housing Authority’s Personnel Committee, with the assistance of legal counsel, undertook a due diligence review of all responses to the advertisements; and

**WHEREAS**, the Personnel Committee, with the assistance of legal counsel, determined which applicants were qualified under N.J.S.A. 40A-12A-18(b) and N.J.A.C. 5:44-3.1(c) to serve as Executive Director; reviewed the credentials, qualifications, and experience of all candidates; identified and interviewed the most qualified candidates, and presented observations and recommendations to the full Board of Commissioners (“Board”); and

**WHEREAS**, after reviewing the information and recommendations provided by the Personnel Committee, the Board wishes to appoint Daniel Toto to the position of Executive Director; and

**WHEREAS**, the Board of Commissioners has determined that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to low-income families and seniors to approve and authorize the appointment of Daniel Toto to the position of Executive Director;

**NOW THEREFORE,**


**BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of New Brunswick hereby approves the appointment of Daniel Toto to the position of Executive Director; and

**BE IT FURTHER RESOLVED** that the Board hereby authorizes an employment contract for a term of one year; and

**BE IT FURTHER RESOLVED** that the Board hereby directs that Mr. Toto's annual salary shall be the current HUD limit; and

**BE IT FURTHER RESOLVED** that the Board hereby directs that Mr. Toto shall have the authority, responsibility, and accountability for the day-to-day operations of the Housing Authority; and

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Chairperson of the Housing Authority, with the assistance of Housing Authority Legal Counsel, to take any and all necessary administrative actions to implement this resolution.



Zachary Wright, Chairperson  
Housing Authority of the City of New Brunswick

**NBHA RESOLUTION # 2024 – 1/24 #2**

Offer of Employment to an Executive Director Candidate

COMMISSIONERS	MOVES	SECONDS	AYES	NAYS	ABSTAIN	ABSENT
CALDWELL	✓		✓			
DUNLAP			✓			
GIORGIANNI		✓	✓			
MEDINA HERNANDEZ			✓			
WOLDE			✓			
PETIX						✓
CHAIRPERSON WRIGHT			✓			